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**HEALTH COMMISSION
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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday October 6, 2020 2:00 p.m.
Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Edward Chow MD, Member
Commissioner Dan Bernal

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:03pm. Commissioner Chow chaired the meeting.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF SEPTEMBER 1, 2020

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow thanked Ms. Ruggels for including the contract monitoring data.

Regarding the San Francisco Public Health Foundation, Commissioner Chow asked whether this is a one-time funded initiative. Tracey Packer, Director of the Community Health Equity and Promotion branch of the Population Health Division, stated that the contract is for a one-time increase to distribute COVID-19 services.

Commissioner Chow noted that the Asian/Pacific Islander COVID-19 death rate is double the white population and hopes that some of the funds will target this population. Ms. Packer stated that the DPH is working on a COVID-19 A3 plan for each racial/ethnic community.

Chow-noted that the Asian/PI population has a death rate double of white and hopes some resoruces can be targeted to this poplatkon. . Tracey-we are working A3 for each racial/ethic communities in conjunction with communities; just launched one for Asian/PI community.

v Regarding the RAAMS contract, Commissioner Chow asked for more information regarding the internship program. Ms. Ruggels stated that interns work in the facility and mailroom services which gives them employment training.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH DATAWAY US IN THE AMOUNT OF \$1,115,209 TO ACT AS AN AUTHORIZED RESELLER IN ADMINISTERING DPH'S CHECKPOINT SECURITY OPERATIONS SOFTWARE LICENSING AND SERVICES FOR A ONE YEAR PERIOD DURING THE TERM OF OCTOBER 1, 2020 TO SEPTEMBER 30, 2021.**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the services are for individual or system computers. Ms. Ruggels stated that the vendor will provide firewall protection for individual computers and system servers.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH LABORATORY CORPORATION OF AMERICA TO PERFORM LABORATORY AND COVID-19 POLYMERASE CHAIN REACTION (PCR) TESTING SERVICES. THE TOTAL PROPOSED CONTRACT AMOUNT IS \$9,900,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF AUGUST 1, 2020 THROUGH JUNE 30, 2025 (4 YEARS AND 11 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Bernal noted that this service is necessary and timely.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH FOOD SERVICE PARTNERS LLC TO SECURE PRE-MADE MEALS ON A TEMPORARY BASIS AT LAGUNA HONDA HOSPITAL FOR A FOUR TO SIX MONTH PERIOD TO OCCUR DURING THE CONTRACT TERM OF OCTOBER 1, 2020 TO DECEMBER 31, 2021 (1 YEAR, 3 MONTHS). THE TOTAL PROPOSED CONTRACT AMOUNT IS \$3,000,000 WHICH INCLUDES A CONTINGENCY AMOUNT OF \$211,878**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chow asked if the new floor will eliminate the LEED certification for the building. John Grimes, LHH COO, stated that only a section of the kitchen floor will be replaced and it should not interfere with the LEED certification.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

7) REQUEST FOR APPROVAL OF A NEW CONTRACT FOR AS-NEEDED FACILITIES MAINTENANCE SERVICES IN THE SERVICE AREA OF STEAM CLEANING FOR A TERM OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2023 (36 MONTHS).

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Bernal asked if this service relates to hand sanitizing. Ms. Ruggels stated that the DPH has historically had vendors for steam cleaning.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

8) REQUEST FOR APPROVAL OF A VENDOR TABLE, REPRESENTING A LIST OF EXISTING VENDORS CONTRACTED TO PROVIDE AS-NEEDED FACILITIES MAINTENANCE SERVICES ACROSS SEVERAL DIFFERENT SERVICE CATEGORIES AS AUTHORIZED BY CHAPTER 6 OF THE ADMINISTRATIVE CODE. APPROVAL OF THE VENDOR TABLE IS IN LIEU OF LISTING EACH EXISTING VENDOR WITH AN ONGOING CONTRACT SEPARATELY ON THE MONTHLY CONTRACTS REPORT.

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Action taken: The Committee unanimously recommended that the full Commission approve the contract..

9) EMERGING ISSUES

This item was not discussed.

10) PUBLIC COMMENT

There was no public comment.

11) ADJOURNMENT

The meeting was adjourned at 2:43pm.